

Firefighters First CU Mortgage Loan Checklist

Thank you for your interest in a mortgage with Firefighters First Credit Union!

After you have reviewed and signed these disclosures, please provide a copy of the documents below. Delivering your documents quickly will assist in expediting your request. You can upload your documentation through our secure application portal, or contact your loan officer to request a secure e-mail alternative.

To upload documents to our portal, please visit: ffcu.info/mortgagedoc, login to your account using your confirmation number, date of birth and email, and then select Secure Document Center. Your confirmation number is included in the DocuSign email.

Income

- ☐ Two (2) most recent pay stubs showing current and year-to-date earnings
- ☐ Two (2) most recent W-2's
- ☐ If retired: 1099Rs, copy of award letter
- ☐ Two (2) most recent Federal tax returns

(Provide if you are self-employed, have rental properties or other non-employment income to consider)

Assets

- ☐ Two (2) most recent months' bank and retirement statements for any non-FFCU accounts
(Provide only if we need to verify funds for a down payment or to pay for closing costs)

Additional Documents

- ☐ Homeowner's Insurance declaration page or agent contact information
- ☐ Most recent mortgage statement for any mortgage outside of FFCU
- ☐ If purchasing: A signed purchase contract, the agents' and escrow's contact information
- ☐ Certificate of Trust (Provide only if the loan will be titled in a trust)

Additional documents may be requested by your Real Estate Lending team during the process.

800-231-1626

REOrigination@FireFirstCU.org



FirefightersFirst
CREDIT UNION

It's yours.

This Credit Union is federally insured by the National Credit Union Administration.

