

# Rincon Indian Reservation

P.O. BOX 68 • VALLEY CENTER • CALIFORNIA 92082 • (760) 749-1051



## EMPLOYEE DIRECT DEPOSIT AUTHORIZATION AGREEMENT

\_\_\_\_\_ BEGIN                      \_\_\_\_\_ CHANGE                      \_\_\_\_\_ CANCEL

I hereby authorize my employer, \_\_\_\_\_, (hereinafter COMPANY) to deposit any amounts owed by my initiating credit entries to my account at the financial institution (hereinafter BANK) indicated below. Further, I authorize BANK to accept and to credit any credit entries indicated by COMPANY to my account. In the event that COMPANY deposits funds erroneously into my account, I authorize COMPANY to debit my account for an amount not to exceed the original amount of the erroneous credit.

### EMPLOYEE INFORMATION

Client # \_\_\_\_\_ Employee # \_\_\_\_\_

Employee Name \_\_\_\_\_

Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

CHECKING                      I wish to deposit (choose one) \$ \_\_\_\_\_ .00 OR \_\_\_\_\_ %

\*\*\*\*\* Attach a voided check or bank specification sheet below. \*\*\*\*\*

SAVINGS                      I wish to deposit (choose one) \$ \_\_\_\_\_ .00 OR \_\_\_\_\_ %

\*\*\*\*\* Attach a bank specification sheet or a deposit slip below. \*\*\*\*\*

\*\*\*\*\* If attaching a deposit slip, please call your bank to find the following. \*\*\*\*\*  
(Deposit slips are acceptable for savings accounts ONLY!)

1. Routing and Transit number \_\_\_\_\_
2. Account number \_\_\_\_\_

This authorization is to remain in full force and effect until COMPANY and BANK have received written notice from me of its termination in such time and in such manner as to afford COMPANY and BANK a reasonable opportunity to act on it.

Employee Signature \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

The numbers on the bottom of your check are used to make  
the electronic funds transfer directly to your account.

ATTACH VOIDED CHECK HERE